



Village of Villa Park

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COMMUNITY DEVELOPMENT DEPARTMENT
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COMPREHENSIVE PLAN ADVISORY COMMITTEE (CPAC) MEETING

September 17, 2008

7:00 p.m. – Council Chambers, Village Hall

AGENDA

1. WELCOME

2. APPROVAL OF 6/16/08 MTG MINUTES

3. CONSULTANT REPORT:

- **Review preliminary draft of Community Assessment Report - 1 hr**

This draft report will be available to all Steering Committee members for review only on the Comp Plan project web-site. You can access this information via the password protected client entry host entry at the bottom of the page (password is “client”) – also must click on submit button.

- **Review initial results of survey – 30 min**

This will be provided in the Assessment report

- **Review Responsibilities and Agenda for Phase 3 Workshops and Phase 4 Plans**

- ✓ **Vision statement worksheets – due Oct. 3 (CPAC/Village Staff)**

The process to craft a vision statement will start with a homework assignment. A vision worksheet will be provided to the CPAC. The worksheet will ask the committee members to identify elements/statements of a draft vision statement that would be derived from public feedback obtained thus far in the process. The aim of which will be to guide the comprehensive planning process and to establish a community ideal for Villa Park. Draft vision statements should be comprehensive enough to ensure adequate coverage of all community issues but also be concise enough to maintain focus and effectiveness. Once drafted, committee members will submit their vision to the Staff and Consultant Team for review and consolidation into a final draft statement for review and approval at the next meeting. One approved, it will be posted to the project web-site

- ✓ **Draft Goals and Objectives – due Oct 10 (Staff/TAI)**

- ✓ **Image Preference Survey – due Oct 8 (CPAC/Staff/TAI)**

This survey will help establish the basis for the creation of design guidelines that will be incorporated into the Plan. The survey consists of CPAC members voting/ranking various photographic images of local and non-local settings and projects. Images provided by TAI are supplemented by photographs taken by CPAC members and Staff of characteristics of

the community and other places and projects considered both desirable and undesirable. The Consultant will lead a discussion of the positive and negative images to determine the reasons for their selection and to establish an “image consensus.” The Consultant will synthesize the images into statements that will translated into design guidelines and new ordinance standards to be able to pro-actively plan the community in a way that protects and/or enhances its character as perceived or envisioned by its residents. The CPAC will be given instructions for taking photos and sending them to TAI, and will participate in this survey at the next meeting.

4. NEXT STEPS (Suggested meeting dates)

October 15th – CPAC Workshop Meeting (see Task 3.3)

This will include review of the draft goals and objectives that are integrated with the overall vision statement.

October 27th, or November 3rd, 12th – Public Forum (see Task 3.4)

December 1st or 3rd – CPAC Meeting (see Task 4.6)

5. QUESTIONS/COMMENTS FROM THE PUBLIC

6. ADJOURN